

Okanogan County Cemetery District 2
Beaver Creek Cemetery
January 12, 2026

Minutes

1. Open Meeting

The meeting was called to order by Jane Surface at 6pm and held at 125 Hwy 20 N, Suite 1, Twisp. Commissioners present were Deb Reynaud, Jane Surface, Carol Gaston, Leone Edson (Cemetery Manager) and Lisa Wallis (candidate for Secretary).

2. Approval of Minutes

Before the December minutes were approved, two corrections were made. Carol made a motion to approve the corrected minutes. Deb seconded. Passed.

3. Expenditure Report

Report was not available today. We will see them in February's mtg and will review them then.

4. Revenue Reports

Report was not available today. We will see them in February's mtg and will review them then.

5. Financial Statement

Review of year-end financial showed an ending fund balance of \$3,139.00 more than the estimate. This is tabled until February meeting to add this amount to the 2026 budget. Deb made note that the \$5,000 donation cannot be spent.

6. Deposit Receipts

There were no receipts to review and sign. One is expected next month (Sommerville).

7. Reimbursement Forms

\$321.72 for trail camera to Leone. Carol made a motion and Jane seconded. Passed. Motion was also made and passed for Leone to make an appointment with Konnor at TFC to program camera to phone. After several break-ins, the County Sheriff requested we obtain a camera.

8. Previous Month Voucher Review

Voucher check list for December was reviewed and signed (now called Paid Invoice Report).

9. Current Month Voucher Review

Carol made a motion to pay \$2, 877.11. Jane seconded. Passed.

Voucher 1/12/2026 includes Payroll 1-6 for \$892.88, EFT 7-9 for \$382.50 and Other 10-15 for \$1,601.73.

10. Old Business

Update on land sale: discussion to reinvigorate if any interest among property neighbors and that they need to come to February mtg. Deb will contact Jim and all parties.

Notes:

- Jim spent \$10,000 of his own money. He needs to be paid back.

- The mower will be paid off in June for extra dollars.
- If cemetery river land does not sell, then the discussion of liability needs to happen.

Caretaker Position: Leone to talk to KOD about what tasks they are willing to do. If KOD says no to job, we will have to advertise. Tabled until Feb. mtg.

Overpayment to Leone in October: discussed and resolved.

The Board accepted the resignation of Mary Fultz-Valenta as secretary.

11. New Business

Review 2025: tabled until Feb. mtg

Welcome: acknowledged Jane as 2026 Director & thanked Carol for 2025

Secretary Position: Lisa Wallis shared resume, answered questions and said yes to position

Election Costs: no bill yet

Cevado bill: \$420/year via credit card for Cevado to “host” website. Carol made a motion and Jane seconded. Passed to have KPA pay this bill with credit card when it arrives to avoid late fee

Budget 2026: reviewed and adjustment to be made at February meeting.

Laptop: has been cleaned up by The Floyd Company

Munis Bar Codes and Vendor Numbers: Deb explained these changes at the county

County website and email addresses: Deb explained these changes at the county

Second Drain Valve: Deb said it has been located, flagged and is in off position

12. Staff In-Sight:

Leone shared about gate

13. Public Comment

14. Calendar of Events

Review policies and resolutions in February

15. Burials

16. Adjournment

Carol made a motion to adjourn at 7:46pm. Jane seconded. Passed.

Next meeting: Monday, February 9, 2026 at 6pm