

Okanogan County Cemetery District 2

Beaver Creek Cemetery

April 13, 2026

Minutes

1. Open Meeting

The meeting was called to order by Jane Surface at 5:56pm and held at 125 Hwy 20 N, Suite 1, Twisp. Commissioners present were Deb Reynaud, Jane Surface, Carol Gaston; also Leone Edson (Cemetery Manager) and Lisa Wallis (Secretary).

2. Approval of Minutes

Deb made a correction on section 9. Current Month Voucher Review should say 3-7, not 4-7. Carol made a motion to approve the corrected minutes. Deb. Seconded. Passed.

3. Year-to-Date Budget Report (Revenue & Expenditure)

Commissioners reviewed February reports.

March reports were not available for review at time of meeting. Lisa will bring them to May meeting.

4. Financial Statement

Reviewed

5. Deposit Receipts

There was one receipt attached to the Financial Statement (Cemetery Fees) that the commissioners reviewed.

6. Reimbursement Forms

There were no reimbursement forms to review or sign.

7. Previous Month Paid Invoice Report

Reviewed, matched, signed.

9. Current Month Voucher Review

Carol made a motion to pay April bills; Jane seconded. Passed.

Voucher 4/13/2026 includes Payroll 1-6 for \$998.61, EFT 7-9 for \$443.70 and Other 10-14 for \$976.13 for a total of \$2,418.44.

10. Old Business

Job Descriptions – tabled

Small Works Roster – done.

Annual Report 2025 – is ready to submit. Carol made a motion to accept the Annual Report. Jane seconded. Passed. Lisa to submit report online tomorrow morning.

11. New Business

New Printer and Unusable Ink – The Floyd Co. billed the Cemetery for trying to fix the old printer and for a new printer. Leone paid the Floyd Co. bill because the credit card is maxed out. Leone needs to be reimbursed. Leone will check to see if the new ink cartridges are returnable. If not, Lisa will try to sell on Marketplace.

Location for Meetings – A motion was made, seconded and passed to move monthly meetings to the Methodist Church. Lisa will prepare a legal add and forward to MV News to post for two weeks.

12. Staff In-Sight

Lisa: out-of-town May 19-May 27.

Deb: lawyer said we can post No Trespassing signs. She heard back from Chris Johnson, MSRF. He does not have an answer yet, but well-received. The commissioners signed the KOD contract (Lisa will file in April file folder). Chris has been given a fuel card, and he is allowed to use the cemetery mower. There was discussion on VA bronze markers and that the concrete plant can make the cement form for the markers for about \$200.

Leone: Windy Landscaping is now Happy Lark Irrigation Services. Lisa will email them and attach a blank W-9 saying we need it to get a vendor number and to pay them. Leone said that the Christian school kids and the Catholic church would like to volunteer to schedule a work part to clean headstones, etc. Leone reported that KOD started thatching. Chris seems conscientious. Next on the list is watering (Chris-KOD & Chris Colvin) and fertilizing (Cascade Pipe). There was discussion of adding a full burial cemetery service fee. Deb is suggesting \$200. Carol made a motion to add a \$200 service fee and Deb seconded. Passed. Deb will update pricing and Lisa will update fees on the cemetery website. Leone reported that questionable characters are hanging out at the cemetery.

13. Public Comment

14. Calendar of Events

15. Burials

James McMillan, Sr., Full Burial, 4/10/2026

Jerry (Bub) Mitchell Gaston, Cremation, 4/11/2026

Sweezy this Saturday (April 18, 2026)

Mary Catherine McCauley passed away (July burial)

16. Adjournment

Deb made a motion to adjourn at 7:20pm. Jane seconded. Passed.

17. Next meeting

Monday, May 11, 2026, at 6pm at the Methodist Church.