

Okanogan County Cemetery District 2
Beaver Creek Cemetery
August 10, 2026

Minutes

1. Open Meeting

The meeting was called to order by Jane Surface at 6:01pm and held at 193 B Old Twisp Hwy Twisp (United Methodist Church). Commissioners present were Jane Surface, Deb Reynaud and Carol Gaston; also present were Leone Edson (Cemetery Manager) and Lisa Wallis (Secretary). Not present: Jim Melton (Sexton)

2. Approval of Minutes

Two corrections were made:

8. Old Business

Land Sale Update

- Added Chris's last name and title (Chris Johnson, MSRF).

Sander

- Leone will check brand of the existing batteries.

Carol made a motion to accept the corrected Minutes. Jane seconded. Passed. Signatures.

3. Year-to-Date Budget Report (Expenditures)

Deb reported that for the 2027 Budget, the Caretaker Salary will be moved into Professional Services to cover K.O.D.

Per the Expenditure Report, 47.3% of the budget has been used.

4. Financial Statement, Deposits/Receipts and Year-to-Date Budget Report (Revenue)

Five deposit slips and coordinating receipts for cemetery fees and private contributions from: James C. Anderson (\$300); Joyce H. Longanecker (\$100), James & Patricia Stone (\$100), Kim & John Lancaster (\$200) and Donn M. Bigelow & Linda E. Harer (\$200). Reviewed, matched, signed by the commissioners.

Deb stated that the \$10,000 donation can be used for cemetery improvements only, such as a new entrance.

Shaw L.W.

5. Reimbursement Forms

N/A

6. Previous Month Paid Invoice Report

Reviewed, matched, initialed by the commissioners.

7. Current Month Voucher Review

Voucher 8/10/2026 includes Payroll 1-2 for \$1,000.57 and Other 3-8 for ~~\$3,374.40~~ for a total of \$4,572.88.

Carol made a motion to pay for the August voucher. Deb seconded. Commissioners and secretary signed.

\$ 3572.31 L.W.

8. Old Business

Land Sale Update – per Deb, no new news.

Sander – Deb gave the sander to Leone to give to K.O.D.

2027 Budget – still no word yet; workshop in September; Deb asked for budget ideas – Leone suggested an increase for the caretaker (K.O.D.)

Printer Ink – Lisa stopped by The Floyd Co. and donated the unopened cartridges.

CPA and Voucher System – Deb is continuing to train Lisa on how to do this job.

Credit Cards – Leone learned that it is easiest to increase the VISA card that she has to \$1,000. The due date cannot be changed, but there is a grace period. The Cevado invoice is now on Leone's Card to avoid late fees. The current late fees will be waived. Deb made a motion to approve the increase in Leone's VISA card to \$1,000. Jane seconded. Passed.

Meeting Room – Jane shared that we were granted permission to use Cascade Bible Church as our new location in Twisp to hold our monthly meetings. Jane made a motion, Carol seconded. Passed. Lisa will send a legal ad to Methow Valley News to run for two weeks.

9. New Business

Adding Minutes to Website – Lisa will add corrected and signed minutes to web page.

Picking up checks – on the Thursday after Lisa has emailed to the county the signed Current Month Voucher, Deb or Leone is allowed to pick up checks after 10:30am.

Full Burial Fees - \$200.00 (\$100 to Cemetery and \$100 to Cemetery Manager)

10. Staff In-Sight

Deb – took the lien off of the insurance policy for the lawn mower. Jim Melton is on vacation early September.
Leone – the Hatch family would like to remove a tree in the Memorial Garden and plant a new one. The current tree was not planted but rather grew on its own. Leone does not feel comfortable having the family remove it, plus there are other burials in the area. Leone learned from Marcus Stokes it'd be \$600 for him to remove it. Leone does not want to quash the family's enthusiasm but asks that we wait until next year.

11. Board Wisdom

Deb - thanks Lisa for paying attention to details of the job.

12. Public Comment

13. Calendar of Events

14. Burials

8/15/2026 Charles Delbert Prewitt (full burial)

8/15/2026 Dean Shaw (memorial service/marker only)

8/24/2026 Ann Henry and Jane Henry (burial of ashes)

15. Adjournment

Carol made a motion to adjourn at 7:09pm. Deb seconded. Passed.

16. Next meeting

Monday, September 14, 2026, at 6pm at Cascade Bible Church

(Continued)

Commissioners

Jane Surface
Deb Reynaud

Jane Surface

Deb Reynaud

Carol Gaston

Carol Gaston

Secretary

Lisa Wallis

Lisa Wallis