

Okanogan County Cemetery District 2

Beaver Creek Cemetery

July 13, 2026

Minutes

1. Open Meeting

The meeting was called to order by Deb Reynaud at 5:57pm and held at 193 B Old Twisp Hwy Twisp (United Methodist Church). Commissioners present were Deb Reynaud and Carol Gaston; also present were Leone Edson (Cemetery Manager) and Lisa Wallis (Secretary). Not present: Jane Surface.

2. Approval of Minutes

Carol made a motion to pass the June minutes as is. Deb seconded. Passed. Signatures.

3. Year-to-Date Budget Report (Revenue & Expenditure)

Commissioners reviewed and initialed June reports.

Per the Expenditure Report, 38.1% of the budget has been used.

Moving forward, the Revenue Report will be reviewed with the Financial Statement and Deposits/Receipts (item #4 on Agenda).

4. Financial Statement and Deposits/Receipts

Deb made note that the Revenue Report, deposit slips and Financial Statement have to match.

Reviewed and initialed by commissioners.

Five deposit slips and coordinating receipts from: James Lloyd Andrews, Jr. (\$300), Kathy and Ron Saling (\$300), Mary Catherine McCauley and Carrie Darch (\$300) and Margaret Grim (\$600) and Mike and Danielle Utey (\$5,000). Commissioners double-checked that the revenue listed in the MTD (Month to Date) Receipts on the Financial Report matched the Cemetery Fees listed in the MTD column on the Year-to-Date Budget Report (Revenue) – yes.

5. Reimbursement Forms

N/A

6. Previous Month Paid Invoice Report

Reviewed, matched, initialed by commissioners.

Deb taking home reimbursement reports for Leone since the numbers do not match. Reviewed and signed.

7. Current Month Voucher Review

Voucher 7/13/2026 includes Payroll 1-2 for \$1,091.53; EFT 3-4 for \$474.30; Payroll 5-8 for \$95.77; and Other 9-15 for \$3,374.40 for a total of \$5,036.

Carol made a motion to pay for the July voucher. Deb seconded. Commissioners and secretary signed.

A motion was made and seconded to approve the June 16th voucher for \$566.77 that was paid between the June and July Board meetings.

Voucher 6/16/2026 includes Payroll 1 for \$90.96; Other 2-6 for \$477.81 for a total of \$568.77.

8. Old Business

Land Sale Update - After some discussion, Deb made a motion to move forward with appraisal. Carol seconded. Deb will follow up with Chris. Johnson, MSRF

existing **Sander** – Deb talked to K.O.D. It will be about \$100 to purchase a battery-operated sander. Carol made a motion to purchase sander to use for the benches. Deb seconded. Passed. Leone will check ^{Brand} voltage of the batteries.

2027 Budget – tabled since no paperwork from the county yet.

Printer Ink – Lisa reported that she relisted the ink cartridges. Deb made a motion that we donate the cartridges to the Floyd Co. if not sold. Carol seconded. Passed.

Meeting Room – Deb said that the meeting room for monthly meetings has to be accessible to the public. The basement at Cascade Bible Church will not work.

9. New Business

CPA and Voucher System - Lisa is in training to eventually turn in paper copies of bills to CPA. Deb made a motion to have Leone talk to Cashmere Valley Bank about the late fee and about increasing the credit limit on the credit card. Carol seconded. Passed. Leone will proceed with asking Cashmere Valley Bank about late fee and increasing credit limit.

Headstone Repair – Leone said that the Stone family marker needs to be repaired. Family members made payment for repairs. There was discussion whether or not to add headstone maintenance on the website and start it at \$100 and cost depends on amount of work that needs to be done. Discussion will continue.

John Deere Tractor Lien Hold – Deb will call to have lien removed.

10. Staff In-Sight

Leone – will be away Aug. 27-Sept. 14. Deb will talk to Jim about burials while she is away. The cemetery lawn is not as green and probably due to some sprinkler issues. The America 250 flag is up. The men of the Catholic Church would like another project to do at the cemetery. Suggestions include removing juniper tree in the old cemetery and/or fixing the potholes. Lastly, moving forward, Deb or Leone will pick up checks at the courthouse on Thursday post board mtg and distribute.

11. Board Wisdom

12. Public Comment

13. Calendar of Events

14. Burials

6/20/2026 Helen Marie Darwood

6/27/2026 Robert "Lee" Prewitt

7/2/2026 Mary Catherine McCauley

15. Adjournment

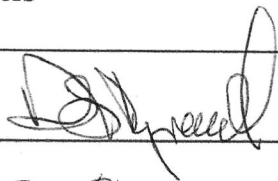
Deb made a motion to adjourn at 7pm. Carol seconded. Passed.

16. Next meeting

Monday, August 10, 2026, at 6pm at the Methodist Church

(Continued)

Commissioners

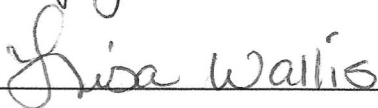


Jane Surface

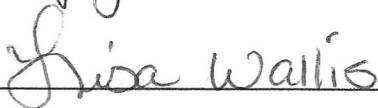


Deb Reynaud

Secretary



Carol Gaston



Lisa Wallis