

Okanogan County Cemetery District 2

Beaver Creek Cemetery

May 11, 2026

Minutes

1. Open Meeting

The meeting was called to order by Jane Surface at 6:01pm and held at 193 B Old Twisp Hwy Twisp (United Methodist Church). Commissioners present were Deb Reynaud, Jane Surface, Carol Gaston; also Leone Edson (Cemetery Manager), Lisa Wallis (Secretary) and Jim Melton (Sexton).

2. Approval of Minutes

Carol made a correction on Section 1 and initialed. Deb made a motion to approve the corrected minutes. Carol seconded. Passed. Commissioners also signed January and March minutes.

3. Year-to-Date Budget Report (Revenue & Expenditure)

Commissioners reviewed April reports. They double-checked that the budget increase was added (yes). They also reviewed March reports as they were not available at the time of last month's meeting due to the new Munis system.

4. Financial Statement and Deposits/Receipts

Reviewed and initialed by commissioners.

One deposit slip and coordinating receipt from River Valley Funeral in the amount of \$100.00.

5. Reimbursement Forms

There were no reimbursement forms to review or sign. Leonie will have one next month.

6. Previous Month Paid Invoice Report

Reviewed, matched, initialed by commissioners.

9. Current Month Voucher Review

Deb made a motion to pay April bills; Carol seconded. Passed.

Voucher 5/11/2026 includes Payroll 1-2 for \$909.61 and Other 3-9 for \$2,977.40 for a total of \$3,887.01.

10. Old Business

Printer Ink – Lisa will try to sell new, unopened ink cartridges for old printer on Marketplace.

Job Descriptions – tabled

11. New Business

Land Update – Chris Johnson (MSRF) reported that there are interested parties (federal & other funders). He should know something by June 5, a decision in July and an appraisal in December.

There was discussion about posting No Trespassing signs and having surrounding property owners remove their personal items. Carol suggested a paper trail (i.e. Registered Letter).

Memorial Day – Flags will be set on Thursday, May 21 at 9:30am by the Legion and taken down the following Tuesday. Flags will be stored in a cemetery shed. Beaver Creek Cemetery will set flags next year.

12. Staff In-Sight

Leone – Leone reported that the Catholic Church is cleaning at the cemetery on Saturday, May 16. The Masters Christian School is cleaning on Monday, May 18. She reported that Pape is replacing the voltage regulator on the mower free-of-charge.

Deb – Deb shared concerns about why and how to repair sinking burial plots. There will be further discussion at the June meeting.

Jane – Jane will ask her church (CBC) if we can hold our monthly meetings there, rather than driving up valley to the Methodist Church.

13. Public Comment

14. Calendar of Events

15. Burials

James McMillan, Sr., Full Burial, 4/10/2026

Jerry (Bub) Mitchell Gaston, Cremation, 4/11/2026

Andrew Swezey, April 18, 2026

Mary Catherine McCauley passed away (July burial)

Chuck Smith passed – burial date pending

16. Adjournment

Carol made a motion to adjourn at 6:57pm. Deb seconded. Passed.

17. Next meeting

Monday, June 8, 2026, at 6pm at the Methodist Church (Jane unable to attend – out-of-town).